

Breadroot Natural Foods Co-op Agenda Board of Directors

Meeting – December 11, 2023, 5:30 p.m. – 7:00 p.m.

Location: Breadroot Co-op Admin Office- 100 East Boulevard North

Zoom Link: <https://us02web.zoom.us/j/81139738773?pwd=bTQza3UvRklINGxQQXFUaIRCL0dpUT09>

Meeting ID: 811 3973 8773 Passcode: 507509

Members Present: Twyla Stanifer (President), Rachel Lindvall (Vice President), Jamin Hubner (Treasurer), Curt Voight (Secretary), Dowell Caselli-Smith, Tiffany Knight, Sharissa Hermanson (GM)

Zoom Attendees: Laurie Hawes, Jessica Ries
Guests Present: None

Members Absent: None

I. Open Meeting and Approve the Agenda (Twyla - 2 min) Motion Tiffany Knight, 2nd Rachel Lindvall (Vice President), Unanimous

II. Meeting minutes – October Board Meeting 10/9 (Curt- 2 min) Motion Tiffany Knight, 2nd Twyla Stanifer (President), Note Alicia Ginsberg is a member; Unanimous

III. Co-op member time (5 min) None Present

IV. President's update (Twyla- 5 mins)

- Board Calendar
- Security
- Committee Meetings
- Board Development

Approve report Motion Dowell Caselli-Smith, 2nd Rachel Lindvall (Vice President), Unanimous

V. Budget & Finance Committee (Jamin – 5 min)

- Budget Preparation

VI. Bylaws Committee (Jamin-5 min)

- Draft Bylaws
- Member Bylaws Draft Presentation/ Love INC TBD

VII. Expansion Committee (Sharissa- 25 min)

- Attached
- Motion by Tiffany Knight, Direct Tiffany Knight to secure a Lease Agreement with Earnest Funds of \$10,000 for 90 calendar days contingent upon Breadroot Food Coop Board approval. 2nd Laurie Hawes; Unanimous

- Motion by Twyla Stanifer (President), Direct Board Secretary to distribute Board Minutes within 10 working days after Board Meeting for approval. 2nd Jamin Hubner (Treasurer), Unanimous.

VIII. General Manager's Report (Sharissa – 10 min)

- Store Updates
- 12 Christmas Celebration
- Quarterly Financial Report- Q3 Motion accept report, Jamin Hubner (Treasurer),
2nd Tiffany Knight, Unanimous

IX. Old Business (2 min) None

X. New business (10 min) None

- Motion move executive session Curt Voight (Secretary), 2nd Dowell Caselli-Smith, Unanimous
- Motion exit executive session Dowell Caselli-Smith, 2nd Jamin Hubner (Treasurer); Unanimous

XI. Meetings:

- Board In Store: Not yet determined- next MOAW is in January
- Board Meeting: Monday, February 12 at 5:30pm- Co-op Office
- Budget and Finance Committee: Tuesday, February 6 at 10:30am- Co-op Office
- Member Engagement Committee: Next meeting TBD
- Expansion Committee: Monday, February 12 at 5:00pm- Co-op Office, others
scheduled as needed.
- Board Development Committee: Next meeting TBD
- Bylaws Committee: Next meeting Tuesday, December, 12/19 10 AM
- XII. Adjourn Motion, Dowell Caselli-Smith, 2nd Jamin Hubner (Treasurer); Unanimous