

Breadroot Natural Foods Co-op

Agenda

Board of Directors Meeting – August 14, 2023, 5:30 p.m. – 7:00 p.m.

Location: Breadroot Co-op Office

Zoom Link: <https://us02web.zoom.us/j/81139738773?pwd=bTQza3UvRkllNGxQQXFUaIRCL0dpUT09>

Meeting ID: 811 3973 8773 **Passcode:** 507509

Members Present: Rachel Lindvall, Twyla Stanifer, Jamin Hubner, Dowell Caselli-Smith, Curt Voight

Members Absent: Laurie Hawes, Jessica Reis, Tiffany Knight

Guests Present: Sharissa Hermanson, Mary Duncan

Meeting Called to Order: Twyla. 5:36pm

Motion:

- I. Open Meeting and Approve the Agenda Dowell moves to approve, 2nd Rachel, approval unanimous.
- II. Meeting minutes --
Motion: To approve the June meeting minutes, Jamin Hubner
Second: Dowell Caselli-Smith
Vote: Unanimous
- III. Co-op member time (5 min)
- IV. President's update (Twyla- 10 mins) met with GM, Committee meetings and meeting with members as requested.
- V. Budget & Finance Committee update (Jamin – 10 min) Update on assets CD accounts and cash accounts, committee meeting summary, updated charter for committee with overlapping reporting; we are in compliance.
Motion: To Approve the updated committee charter, Jamin Hubner
Second: Dowell Caselli-Smith
Vote: Unanimous
- VI. Member Engagement Committee update (Laurie-5 min) Summary: hot dog event next year will be "no charge"; looking at member appreciation events for upcoming member appreciation weeks.
Motion: NA
- VII. Bylaws Committee update (Jamin-10 min) Committee meeting summary, a bylaws update will be shared periodically, planning open forums for discussions with members; survey to be shared with members through the newsletter, next meeting is in October.
Motion: NA
- VIII. Expansion Committee update (Twyla- 10 min) Summary of meetings with our credit union BHFCU regarding a pre-qualifying letter and our meeting with Elevate staff regarding our potential expansion and growth.

Motion: NA

IX. General Manager's Report (Sharissa – 15 min)

- a. Store Updates
- b. Quarterly Financial Report Q2

Motion: To commend staff on their outstanding financial performance and effectiveness, Dowell Caselli-Smith

Second: Jamin Hubner

Vote: Unanimous

Motion: To accept the financial report excluding the patronage section, Jamin Hubner

Second: Curt Voight

Vote: Unanimous

X. Old Business (2 min) Former Staff Letter Summary

XI. New business (10 min) NA

Adjourn

Motion: To Adjourn, Jamin Hubner

Second: Rachel Lindvall

Vote: Unanimous

Next meetings

Board Member Appreciation In Store: October 11, 11am – 2pm

Board Meeting: *Monday, October 9 at 5:30pm*

Budget and Finance Committee: *Tuesday, October 3 at 10:30, Co-op Offices*

Member Engagement Committee: *Wednesday, September 13 at 12:00pm, Co-op Offices*

Expansion Committee: *October 9 at 5:00pm*

Board Development Committee: *Next meeting TBD*