

MINUTES FROM AUGUST MEETING:

AGENDA 8/15/22 - Breadroot Natural Food Co-op Board of Directors Meeting – August 15, 2022 - 5:30 p.m. – 7:00 p.m.

Location: Project Solutions, 505 Kansas City Street, Rapid City SD 57701 (Host: Sandra Burns)

Zoom Link: <https://us02web.zoom.us/j/81139738773?pwd=bTQza3UvRkllNGxQQXFUalRCL0dpUT09>

Meeting ID: 811 3973 8773 Passcode: 507509

Members Present: Twyla Stanifer (President), Dowell Caselli-Smith (Treasurer), Curt Voight (Secretary), Paul Cohen, , Jamin Hubner. Laurie Hawes

Zoom Attendees: Kim Tilsen-Brave Heart (Vice President), Skylar McKeith, Tiffany Knight

Members Absent:

Guests Present: Sharissa Hermanson (General Manager) ; Mary Duncan (Back Office Manager);  
Jon Martin

I. Open the meeting and approve the agenda (Twyla- 2 minutes)

Motion by Curt Voight (Secretary), 2<sup>nd</sup> Skylar McKeith ; Unanimous Approval

II. Minutes- approve minutes from July 18, 2022 Board Meeting;(Twyla 3 minutes)

Motion by Dowell Caselli-Smith (Treasurer), 2<sup>nd</sup> Laurie Hawes ; Unanimous Approval

Approve minutes from July 25, 2022;

Motion by Dowell Caselli-Smith (Treasurer), 2<sup>nd</sup> Twyla Stanifer (President); Unanimous Approval

III. Co-op member time (5 minutes)

No activity

IV. President's update (Twyla Stanifer ,President - 10 minutes)

General Manager Contract

General Manager Working Retreat, 8/2 9 AM – 3 PM

Finance Meeting

Board Secretary Meeting – Meeting Process

V. Treasurer's report (Dowell Caselli-Smith ,Treasurer- 10 minutes)

Attached Board Packet 8/15/2022 pages 8-9

VI. GM Update (Sharissa Hermanson (General Manager)- 5 minutes)

Attached Board Packet 8/15/2022 page 10

VII. GM policy compliance report (Sharissa Hermanson ,General Manager- 10 minutes)

Attached Board Packet 8/15/2022; GM Compliancy Report – B1, pages 11-17

VIII. Member Engagement Committee Report (Paul Cohen- 5 minutes)

Committee Meeting, Paul Cohen, Laurie Hawes, Sharissa Hermanson (General Manager) attending;

Member appreciation Month October, Member Letter, Elevate membership

IX. Update from Marketing Manager, Jon (10 minutes)

Provide information on our Root Works volunteer program.

Review talking points established in Member Engagement Committee.

Provide information on Elevate Rapid City membership

X. New Business (Paul Cohen - 5 minutes)

Food Security report

XI. Old Business (Twyla Stanifer, President - 15 minutes)

General manager contract Update

XII. Board Orientation: Module 2-Introduction to NCG with Amy Fields (45 minutes)

XIII. Executive Session

Motion to move to Executive Session Regarding Personnel Matters, Twyla Stanifer

(President) – 30 minutes, 2<sup>nd</sup> Laurie Hawes; Unanimous Approval

Motion to move out of Executive Session, Dowell Caselli-Smith ,Treasurer; 2<sup>nd</sup> Laurie Hawes; Unanimous Approval

Adjourn XIV. Motion to adjourn; Curt Voight (Secretary), 2<sup>nd</sup> Dowell Caselli-Smith (Treasurer); Unanimous Approval

Next meetings :

Budget and Finance Committee: September 8 , 2022 at 4:30-6 p.m. at Co-op office

Member Engagement Committee: September 7, 2022 at 12-1 p.m. at Co-op offices

Board of Directors meeting: Monday, September 19, 2022 at 5:30-7 pm at Project Solutions,  
505 Kansas City Street, Rapid City SD 57701

Respectfully Submitted;

Dr. Curt Voight

Dr. Curt Voight

Secretary Breadroot COOP