

AGENDA 5/16/22 - Breadroot Natural Food Co-op

Board of Directors Meeting – May 16, 2022 - 5:30 p.m. – 7:00 p.m.

Location: Project Solutions, 505 Kansas City Street, Rapid City SD 57701 (Host: Sandra Burns)

Zoom Link:

<https://us02web.zoom.us/j/81139738773?pwd=bTQza3UvRklINGxQQXFUaIRCL0dpUT09>

Meeting ID: 811 3973 8773

Passcode: 507509

MEMBERS PRESENT: Kim Tilsen-Brave Heart, Dowell Caselli-Smith, Anu Shende, Tiffany Knight, and Paul Cohen

Guests Present: Sharissa Hermanson (GM), Mary Duncan (Back Office Manager), Joshua Youngblood, Columinate Consultant (zia Zoom)

Members Absent: none

Meeting Called to Order: 5:31

- I. Open Meeting and Approve the Agenda (Kim - 2 min)
Motion to approve the agenda
Moved: Dowell ; Second: Tiffany ; Approve: All ; Oppose: 0
- II. Minutes – Approve meetings April 18, 2022 (Kim - 3 min)
Motion to approve the minutes of April 18 board meeting
Moved: Paul ; Second: Dowell ; Approve: all ; Oppose: no
- III. Coop member time (10 min)
- IV. President’s Update– (Kim - 15 min)
Met with Sharissa last week, went over the 2022 budget, employees salary, sales, and will give a sales sheet to further train Sharissa. Went over labor and efficiency in management. Talked about the annual meeting. Mostly went through the budget and plans for Jens office.
- V. Treasurer’s Report (Dowell – 10 min)
Going over the budget, and recommending the budget that we have brought with us, look at RFS profit/loss from Jan-Mar. Depreciation and budget loss tracking; are we adding or detracting from our cash reserve? What kind of statistics would we need from staff for a new building in the future?
Motion: to approve the 2022 Budget
Moved: Dowell ; Second: Anu ; Approve: all ; Oppose: 0

VI. Member Engagement Committee (Paul – 5 min)

Met last week with Sharissa & Jon, focused on the upcoming annual meeting and treasurer's report, making sure everything is in order.

VII. Nominating Committee (Tiffany – 5 min)

Met with Sharissa & Jon, current member count is 1,965. We hit our quorum for voters. Discussing who will hold orientation for new BOD, Joshua offered his help in 101-Orientation through Columinate, possibly Saturday, July 16th.

Motion: vote to approve New Members in April

Moved: Dowell ; Second: Tiffany ; Approve: All ; Oppose: 0

VIII. General Manager's Report- B1 Policy Report, store update (Sharissa – 10 min)

Will have a B1 report for the next Board Meeting unless anyone would like to see it sooner, last was done in February, Dowell would like the key financial indicators. New member list for the month of April, mock up of new Annual Report, Courtney is our new Accounts Payable, she's been working with Amy Fields in NCG to ensure she has the adequate training. New cashier and produce assistants starting this week. Has a very supportive and positive staff throughout her transition.

IX. Old Business (2 min)

Sharissa and Mary are going to start reaching out to find out more about Special Orders and get that rolling. Talking out the kinks within our current special order processes.

X. New business (3 min)

Both resignations for Laura Piening and Jed Beadle have been accepted effective immediately. Anu's last meeting, and she's working with USDA to collaborate with SDSMT, Breadroot, and medical professionals to enlighten certain individuals on healthy eating based on their specific health attributes to provide those customers with produce without a loss towards Breadroot. New sign is coming sometime in the next 2 weeks.

Motion: to accept Laura and Jed's resignation

Moved: Dowell ; Second: Tiffany ; Approve: all ; Oppose: 0

XI. **Adjourned: 6:24**

Motion: to adjourn

Moved: Tiffany ; Second: Anu ; Tiffany ; Approve: all ; Oppose: 0

XII. Next meetings

- **Budget and Finance** Committee: June 9, 2022 at 4:30-6 p.m. at Co-op offices
- **Member Engagement** Committee: June 8, 2022 at 12-1 p.m. at Co-op offices (?)
- **Board of Directors meeting:** Monday, June 20, 2022 at 5:30-7 pm at Project Solutions, 505 Kansas City Street, Rapid City SD 57701
- **Nominating** Committee: May 18, 2022 at 11 a.m. - 12 p.m. at Co-op offices

- **Annual Membership Meeting:** Saturday, May 21 – 10-11:30 a.m. at Minneluzahan Senior Center, 315 N Fourth Street, Rapid City, SD 57701